

Laurel-Concord-Coleridge School

ACCOUNTABILITY & DESIGN COMMITTEE

February 23, 2022

6:30 pm

Meeting Agenda/Minutes

- **Welcome and Agenda Overview**

Present: Reggan Kuhlman, Jackson Hall, Carter Korth, Andrea Johnson, Kevin Krei, Carolyn Alt, Kim McCorkindale, Pat Harrington, June Koester, Jean Granquist, Nate Sims, Denise Kinkaid, Jeremy Christiansen, Paige Parsons, Ken Swanson, Mark Leonard, Dan Kuhlman

- **Project Updates**

- CWP Architects (Bob Soukup)

- 100% Construction Documents Completed February 4th
- Addendums
- Rendering Images - HS Entrance, HS Commons, EL Commons, EL Hallway
- Next Steps

- Hausmann Construction (Steve Thiele, Matt Miller, John Wieser)

- Bids Packages Published February 9th
- Mechanical, Electrical and Plumbing Subcontractors
 - Tessiers - Mechanical
 - Capital City Electric - Electrical
 - Hander - Plumbing
- Subcontractor Meetings held January 19th and 26th
- Pre-Bid Walkthrough held February 17th
- Bids Due on March 1st - 40 different scopes of work
- Site Superintendent - Scott Johnson

- Next Steps

- D.A. Davidson (Cody Wickham)

- Next Issuance of Bonds
 - \$10 million issued in February
 - \$9,695,000 to be deposited March 1st
 - Remaining = \$5.355 million (2023)
 - S&P Credit Rating Interview held January 18th (A Rating)

- **Logistical Planning**

- End of School Year 2021-2022

- BOE Consideration of Last Student Day
 - Packing & Moving
 - Community-assisted Moving Day(s)
 - Storage Needs (1 or 2 Pods; plus Off-site Storage Location)
 - Paper Stock; Instructional Supplies
 - Custodial/Maintenance Supplies
 - Excess Furniture & Equipment
 - Public Auction
 - Deadline to Remove Items
 - Staging Area - Shop
 - Asbestos Abatement
 - 3 Weeks (May 23rd - June 10th)

- Next School Year 2022-2023

- Portable Classrooms (3 buildings with 2 classrooms/each)
 - English x 2; Social Studies; Business; Spanish; Art
 - Auditorium
 - Science x 2; Family Consumer Science; Ag Education
 - Fire Hall
 - Industrial Technology
 - Remaining Campus
 - Math x 2 - Same classrooms
 - Vocal and Instrumental Music - Stage
 - PE/Health - Main Gym; Open Classrooms
 - Weight Room - Legacy Gym (West half)
 - No Fitness Facility/Public Access (Phase 1)
 - Option to Use Fitness Center in Coleridge
 - Carryover remaining membership months
 - Special Education - Library Conference Room
 - Guidance & TeamMates - Library Board Room
 - Technology and Digital Media - Library (set aside space)
 - EL Art, Mental Health, School Psych & Speech - Elementary spaces TBD
 - HAL - Office at Middle School
 - HS Principal/Office - Same space
 - Calendar and Schedule Planning
 - Consideration by Board of Education at March 14th Meeting
 - Transitions between Classes (bus transportation)

- Other Adjustments

- **Information Sharing**

- Audiences:
 - Faculty & Staff
 - Community Members
- Methods:
 - Website
 - Social Media
 - Other? (In Person?)
- Phases of the Project
 - Prior to Demolition (e.g., auction, nostalgia walks)
 - During Construction
 - Nearing Completion
 - Ribbon Cutting

- **A & D Committee Next Steps**

- Community Information Sharing

- **Other Items for Discussion**

- **Next Meeting**

- Tuesday, March 29, 2022
- 6:30 pm
- Library Conference Room

FINANCIAL UPDATE

EXPENDITURES TO DATE

- **D.A. Davidson**
 - 09/30/2021 Lease Purchase (Placement Agent): **\$139,287.00**
 - 09/30/2021 General Obligation Bonds (Underwriter): **\$40,699.50**
 - Underwriter's Discount: \$39,312.50
 - Cost of Issuance: \$1387.00

- **Gilmore & Bell**
 - 09/30/2021 Lease Purchase (Legal Counsel): **\$34,275.00**
 - 09/30/2021 General Obligation Bonds (Legal Counsel): **\$6,290.00**

- **BOK Financial**
 - 09/30/2021 General Obligation Bonds (Paying Agent): **\$750.00**
 - Initial Fee/Acceptance and Set Up (Paid at Closing): \$350.00
 - Registrar/Paying Agent Fee (Annual): \$400.00

- **Certified Testing Services, Inc.**
 - 10/06/2021 Soil Testing and Geotechnical Report: **\$8,545.00**

- **CWP Architects**
 - 09/13/2021 Invoice 20122-05
 - Amount Due: **\$319,234.95** (SBF-Lease Purchase; SBF-Bond)
 - Reimbursable Expenses:
 - Printing: \$1259.12
 - Mileage: \$1969.81
 - Meals: \$49.72
 - 10/05/2021 Invoice 20122-06
 - Amount Due: **\$279,186.86** (SBF-Lease Purchase; SBF-Bond)
 - Reimbursable Expenses:
 - Mileage: \$537.60 (4 SD meetings in August)
 - 11/29/2021 Invoice 20122-07
 - Amount Due: **\$378,122.22** (SBF-Lease Purchase; SBF-Bond)
 - Reimbursable Expenses:
 - Mileage: \$751.52 (September/October)
 - 01/13/2022 Invoice 20122-08
 - Amount Due: **\$157,071.02** (SBF-Lease Purchase; SBF-Bond)
 - Reimbursable Expenses:
 - Mileage: \$1,142.40 (November/December)
 - Copies: \$210.58
 - Premium for Increased Prof. Liability Coverage from \$2 million to \$3 million: \$2,868.00